

AGENDA
Board Audit Committee
9:00 AM
April 3, 2010
Superintendent's Conference Room
East Side Union High School District Education Center
830 North Capitol Avenue
San Jose, CA 95133-1398

AMENDED:
*Start Time
Corrected*

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the Audit Committee, please contact the office of the District Superintendent at (408) 347-5011. Notification 72 hours prior to the Regular Meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

1. **Call to Order/Roll Call**

2. **Introductions**

3. **Adopt Agenda**

4. **Special Order of Business**

Individuals may be permitted to present an item out of order on the agenda to accommodate their schedules.

5. **Public Comments**

Members of the public may address the Audit Committee on any subject not on the agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As a unagendized item, no response is required from the Audit Committee or district staff and no action can be taken; however, the Board may instruct the Chair to agendize the item for a future meeting.

6. **Approval of Minutes**

Action: Minutes from the February 13, 2010 meeting will be presented for approval

7. **Discussion/Action: FCMAT Report: Contracted Services, FCMAT recommendation #6 to the Board: Restore the internal audit function, including funding for an internal auditor position, and operate this function according to industry standards. Issue referred to the Audit Committee for advice per Board action on February 9, 2010.**

Dan Moser, Interim Superintendent: Present alternative job descriptions for internal audit function

Action: Adopt a recommendation to be presented to the Board at the April 15, 2010 meeting

8. **Discussion/Action: FCMAT Report: Bond Funds – Contracted Services, FCMAT recommendation #2 to the District: Consider a review of all invoices charged to Measure G and Measure E funds to determine that project costs were properly allocated to each Bond Program. Issue referred to Audit Committee for advice per board action on February 9, 2010.**

Dan Moser, Interim Superintendent: Present alternatives

Action: Adopt a recommendation to be presented to the Board at the April 15, 2010 meeting

9. **Discussion/Action: Follow-Up, Warrants Report Formatting**

Jerry Kurr, Associate Superintendent, of Administration and Business Services

Present a Warrants Report formatted to the specifications provided by the Audit Committee at the February 13, 2010 meeting

Action: Adopt a recommended format for presentation to the Board at the April 15, 2010 meeting

10. Discussion/Action: Next Meeting Date

Proposed Date & Time: April 22, 2010, 6:00 PM, Superintendent's Conference Room

Action: Confirm April 22, 2010 meeting or select another date

11. Superintendent Communications/Comments

- Associate Superintendent of Business Services and Administration, Jerry Kurr
- Interim Superintendent, Dan Moser

12. Audit Committee Member Comments

Individual Audit Committee members may report on programs, conferences, meetings attended and/or items of interest to the public. An Audit Committee member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

13. Adjournment

FEB 03/25/10